LETTER OF INTENT
Title III Older Americans Act Funding

Refer to the Full Request for Proposal for grant information and requirements.

Agency Information

Name of Agency: ____________________________________________________________

Title of Project or Program: _______________________________________________

Address: __________________________________________________________________

Contact Person & Title: _____________________________________________________

Telephone: ___________________________ FAX: ___________________________

E-Mail Address: ___________________________________________________________

Letter of Intent Qualifications

Have you been incorporated in Connecticut for at least two (2) years prior to applying?  
☐ Yes  ☐ No

Do you have a Board of Directors?  
☐ Yes  ☐ No

Are you a 501(c)3 organization?  
☐ Yes  ☐ No

Are you a municipal organization?  
☐ Yes  ☐ No

Have you documented the need for the program?  
☐ Yes  ☐ No

Have you provided a summary description of the program?  
☐ Yes  ☐ No

Which Title III Funding Source you are applying:

☐ Title III-B  ☐ Title III-D  ☐ Title III-E (Grandparents Category)

Towns to be served:

☐ Ansonia  ☐ Bethany  ☐ Branford  ☐ Derby
☐ East Haven  ☐ Guilford  ☐ Hamden  ☐ Madison
☐ Meriden  ☐ Milford  ☐ New Haven  ☐ North Branford
☐ North Haven  ☐ Orange  ☐ Oxford  ☐ Seymour
☐ Shelton  ☐ Wallingford  ☐ West Haven  ☐ Woodbridge
Narrative
In one paragraph describe the need for this service, the populations you intend to serve and explain your strategies for reaching these populations. (You will have opportunity to amplify your response if invited to apply for the grant.)

Please provide the projected cost for this project. __________________________________________

A full budget is not required at this stage. A statement of the total request is sufficient.

Submitting Your LOI
This letter of intent is non-binding and must be received at AOASCC by: January 15, 2024 no later than 4:00 pm.

Date LOI Submitted: ______________________

The AOASCC Allocations Committee will review all Letters of Intent” and, based on identified community needs and qualifications set forth above, will decide which agencies will be invited to submit a full application and continue with the AOASCC’s competitive funding process.

A mandatory technical training will be held on February 2, 2024 for applicants invited to submit a full proposal. Please provide the name and email/phone # for those individuals you would like to attend the training.

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Send Letter of Intent to: Sue Hamilton, Grants Liaison, shamilton@aoascc.org.