



Board of Directors Interest Form

Name: _____

Primary phone: _____ This is my: home work cell

E-mail: _____

Home Address: _____

If employed:

Company Name: _____ Town: _____

Title/Position: _____

AOASCC by-laws require 51% of Board members to be 60 or older, what is your age? Are you 60 or older? yes no

What led to your interest in the AOASCC?

Please indicate your areas of training, expertise and experience.

<input type="checkbox"/>	Administration/management
<input type="checkbox"/>	AAA Advisory Council
<input type="checkbox"/>	Advocacy/public policy
<input type="checkbox"/>	Caregiving
<input type="checkbox"/>	Education
<input type="checkbox"/>	Entrepreneurship
<input type="checkbox"/>	Financial: accounting/auditing/budgeting
<input type="checkbox"/>	Financial: investments
<input type="checkbox"/>	Fundraising
<input type="checkbox"/>	Gerontology
<input type="checkbox"/>	Government: legislative
<input type="checkbox"/>	Government: administrative departments and agencies
<input type="checkbox"/>	Board governance/nonprofit management/other
<input type="checkbox"/>	Grantsmanship: research/writing
<input type="checkbox"/>	Health care/medicine/geriatrics
<input type="checkbox"/>	Human resources
<input type="checkbox"/>	Insurance
<input type="checkbox"/>	Law
<input type="checkbox"/>	Marketing
<input type="checkbox"/>	Pastoral counseling/care
<input type="checkbox"/>	Public relations
<input type="checkbox"/>	Real estate
<input type="checkbox"/>	Social Media
<input type="checkbox"/>	Strategic Planning
<input type="checkbox"/>	Technology

Anything else you would like to tell us about yourself?



Board of Directors Candidate Form

Name: _____ Date: _____

Please tell us more about yourself:

Ethnicity:

- | | |
|-------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> African American/Black | <input type="checkbox"/> Hispanic/Latinx |
| <input type="checkbox"/> Asian/Pacific Islander | <input type="checkbox"/> Native American/ Indian |
| <input type="checkbox"/> Caucasian/White | <input type="checkbox"/> Other race/ethnicity |

Optional: We ask as part of our commitment to diversity and inclusion, reflective of the community we serve. Please check any that apply. Do you consider yourself.

- | | |
|-------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> Man | <input type="checkbox"/> Self-employed/Employed |
| <input type="checkbox"/> Woman | <input type="checkbox"/> Retired |
| <input type="checkbox"/> Non-Binary | <input type="checkbox"/> Veteran |
| <input type="checkbox"/> LGBTQ+ | <input type="checkbox"/> Have a disability or disabling condition |

Tell us about your community connections:

- | | |
|----------------------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Corporate | <input type="checkbox"/> Media |
| <input type="checkbox"/> Education | <input type="checkbox"/> Philanthropy |
| <input type="checkbox"/> Faith-based organizations | <input type="checkbox"/> Political |
| <input type="checkbox"/> Health Care | <input type="checkbox"/> Small business |
| | <input type="checkbox"/> Social service |

Other: _____

Tell us about your personal qualities and style:

- | | |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Leadership skills/motivator | <input type="checkbox"/> Implementer/gets things done |
| <input type="checkbox"/> Willingness to work/availability | <input type="checkbox"/> Strategist/asks great questions |
| <input type="checkbox"/> Personal connection with the mission | <input type="checkbox"/> Visionary |
| <input type="checkbox"/> Catalyst for change | <input type="checkbox"/> Money to give |
| <input type="checkbox"/> Consensus builder | <input type="checkbox"/> Access to other potential individual donors |
| <input type="checkbox"/> Good communicator | <input type="checkbox"/> Access to other resources (e.g., foundations, corporate support) |
| <input type="checkbox"/> Mediator | |

Other: _____

Additional Information:

How will your background and life experiences enrich the membership of the Board?

Although we do not always check references, we do ask that you provide up to three contacts who can speak to your background and experience.

Name: _____ Telephone number: _____

Name: _____ Telephone number: _____

Name: _____ Telephone number: _____

I am a member of the Board of Directors of the following agencies:

I am a past member of the Board of Directors of the following agencies:

Are you related to an employee of the AOASCC? ___ Yes ___ No

If yes, indicate name of employee: _____

Relationship with employee: _____

Please return this form along with a resume to info@aoascc.org.

Lule G. Tracey

15 Copper Beech Drive
(860) 756-8021 ext. 3015

◆ Cheshire, CT 06410
(203) 250-7200 home

A self-starter with high synergy, computer savvy and enthusiasm with record for managing and building strong effective project teams.

PROFESSIONAL EXPERIENCE

STAYWELL HEALTH CENTER, Waterbury, Connecticut

1999 - Present

A \$ 27 million nonprofit community - based health center. Net Revenue increased by 1,095% in first 5yrs.

Chief Financial Officer

Reporting to CEO and Board of Directors, experienced CFO responsible for overseeing, directing and managing all of the organizations financial functions including billing and collections, financial analysis and reporting, financial planning and forecasting, budgeting control, inventory control, grants management, accounts receivable, payable, 401(K), general accounting, general ledger, payroll, front desk operations and IT systems to support all activities.

- Led planning and assessment process and served as the Project Manager leading the implementation of a fully inter-operable integration with Practice Management system and EHR. This initiative, along with Patient Portal, has helped Staywell to streamline clinical workflow, leading to improved patient care, reduced practice operating costs, and increased billing opportunities across all of her organization's sites.
- Represented Staywell as a member of the Wiki Task Force and Business Advisory Team of Safety.Net collaborative.
- Co-authored chapter "Using a Web-based Collaboration Portal and Wiki for Making Health Information Technology Decisions" and accepted for publication in the 'Handbook of Research on Web 2.0, 3.0 and X.0: Technologies, Business, and Social Applications'.
- Developed chart of accounts designed to capture reporting requirements and converted manual general ledger and payable to a computerized automated financial accounting system.
- Implemented the first monthly agency & cost center financial reporting.
- Achieved balance sheet creditability through establishing agency's first accounting policies and procedures.
- Developed & implemented formal operational and programmatic budgeting forecasting and reporting systems to measure and communicate performance results internally and to the board of directors
- Designed and implemented a new billing review process to ensure efficiency and accuracy
- Preparation of external reporting requirements— UDS, FSR, PSC-272, A-133 audit, Medicaid & Medicare Cost Reports, state and local funding agencies (monthly / Qtrly expenditure reporting).
- Maximized Patient Revenue by managing patient receivables and reduced allowance for doubtful accounts by 46% in three-year period.

HISPANIC HEALTH COUNCIL, Hartford, Connecticut

1997 - 1999

A \$ 3.5 million nonprofit community - based research, direct training, and advocacy organization.

Chief Financial Officer

Reporting to CEO and Board of Directors, initial responsibilities were to improve financial reporting and analysis, to manage implementation of \$ 300,000 expense reduction effort, design and automate the annual consolidated budget for 52 fiscal grants totaling \$3.1 million, and explore opportunities for maximizing returns and minimizing risks.

- Achieved financial goal: turned agency around from \$155K deficit to 82K profit in 12 months.
- Managed financial and grant reporting, administration of subcontracts.
- Managed 403B pension plan and a 45 user Windows NT network.
- Supervised: operation, accounts payable, accounts receivable, payroll, insurance, collections, facilities management, employee development, inventory control, budgeting and forecasting.

CENTERBANK, Waterbury, Connecticut

1996-1997

A \$ 4 billion regional savings bank (acquired by First Union Bank)

Senior Business Officer

Brought in as a member of special projects staff performing business studies and financial analysis for the office of the President and COO for positioning to sell to First Union.

- Directed and monitored regional managers to assure proper procedures, requirements, and timing of "Spirit 96" incentive program.
- Analyzed and computed actual full-time equivalent employees to accurately track salary expenses, which held regional managers more accountable for salary budget resulting in cost reduction.
- Analyzed and identified the non-sufficient funds waivers, resulted in increase of revenues by \$ 270M for 1996.
- Acted as project manager as assigned by COO for diverse projects which impacted several business and strategic initiatives.

FLEET FINANCIAL, Hartford, Connecticut

1990 - 1996

A \$ 91 billion national bank (formerly Shawmut Bank)

Senior Financial Analyst for the Profit Planning & Analysis Department, 1994 - 1996

Recommended and participated in developing internal systems and analytical reports to improve information resources available to senior management. Researched and analyzed product profitability measurement issues to ultimately maximize revenue. Conducted cost analysis studies and maintained integrity of cost allocation system.

- Designed and developed an interactive budget system for payroll subsidiary which established a business planning and forecasting capability.
- Developed and implemented system to automate preparation of monthly financial reports, raised efficiencies, improved morale and increased productivity by 28%.
- Elected Member of Fleet's Diversity Leadership Team; responsible for data analysis, recommendation, and presentation to senior management and training of 216 audit/finance employees.

Senior Tax Accountant of the Trust Income Tax Department, 1990 - 1994

Responsible for timely preparation and filing of sensitive, high net worth, complex federal and state tax returns for 92 individuals, 525 fiduciary trusts, 26 charitable trusts and 23 exempt organizations.

Accountable for overseeing, auditing, monitoring the workload of 22 accountants.

Promoted to team leader to resolve all tax, legal and personnel issues within a 12-member team.

Elected member of system development and implementation project team.

EDUCATION

University of New Haven, West Haven, CT

Master of Science in Taxation MST - 1997

University of Connecticut, Storrs, CT

Bachelor of Science in Business Admin - Finance 1989.

CERTIFICATION

Professional Certificates in Taxation of Individuals and Taxation of Corporations.