



LETTER OF INTENT FOR FY'2021 **FOR NEWAPPLICANTS**

Name of Agency: _____

Title of Project or Program: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person

Name: _____ Title: _____

Telephone: _____ FAX: _____

E-Mail: _____

LETTER OF INTENT REVIEW CRITERIA:

- ✦ In order to be eligible for consideration in the AOASCC funding review process, the applicant agency must provide verification of having been incorporated in Connecticut for at least two (2) years prior to applying.
- ✦ The applicant must meet other pertinent review criteria as stated in this Request for Proposals (RFP).
- ✦ The AOASCC Allocations Committee will review all "New Applicant Letters of Intent" and, based on the criteria set forth above, decide which agencies will be invited to submit a full application and continue with the AOASCC's competitive funding process.

Applying for Funding Source:

☐ Title III-B

☐ Title III-D

☐ Title III-E

Agency on Aging of South Central Connecticut
117 Washington Avenue, Suite 17
North Haven, CT 06473
203-785-8533 • 203-785-8873
www.aoascc.org

1. Summary of proposed service including towns to be served.

2. Document the need for this service, the populations you intend to serve and explain your strategies for reaching these populations.

3. Summarize the projected costs/expenses for this project.

REQUIRED SUPPLEMENTAL DATA:

1. A list of the organization's current Board of Directors with terms and professional affiliations.
2. A copy of the organization's latest certified audit or, as applicable, financial statement.
3. A copy of the organization's exemption status under section 501(c)3 of the Internal Revenue Service Code.

Mandatory Technical Assistance Session

Name(s) and title(s) of staff who will attend (*it is suggested that persons completing data entry forms and monthly financial invoices attend*):

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

This letter of intent is non-binding and must be received at AOASCC by 4:00pm on January 31, 2020. Please address the letter of intent to Susan Hamilton or email to shamilton@aoascc.org.

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