



Agency on Aging of South Central CT Mini Grants Process

Applications need to be submitted by the third Friday of each month and must include budget sheet. All applications require 25% match. Match can be in-kind or monetary.

Applicants will be notified if their application is approved the first week of the succeeding month. A report outline will be sent to grantees and a project report is due 30 days after event/project is completed.

For approved direct service projects applicants must complete State Department on Aging's data entry forms for each participating consumer.

For public information projects applicants must provide aggregated data on number of consumers reached.

Projects must be consistent with the mission of AASCC. Preference will be given to projects that target priority needs. Clients must have an opportunity to make contributions to the project.

All applications must be submitted with signed cover sheet. All related materials will be posted as of September 1, 2014 on the Agency on Aging of South Central CT's website:

www.aoascc.org.

Frequently asked questions

Who is eligible to apply for Mini Grants?

All public agencies, private non-profit or proprietary incorporated agencies serving towns within the twenty towns of South Central Connecticut are invited to apply.

Can Agencies partner together to apply for Mini Grants?

Yes

When do we apply for Mini Grants?

Mini Grants are available on a monthly basis based on available funding. Applications must be received by the third Friday of the month.

How will we be notified if we have been approved for a Mini Grant?

Grantees whose applications have been approved will be notified via email.

How often can we apply?

There is not a limit on how often an agency may apply.

If we are not approved can we apply in the next month?

If you are not approved in the initial month of application, we will hold applications and they will be reviewed each subsequent month until the date of the event/project expires.

What are the reporting requirements for Mini Grants?

For approved direct service projects applicants must complete State Department on Aging's data entry forms for each participating consumer. For public information projects applicants must provide aggregated data on number of consumers reached. Grantees will be provided with a report outline to complete and submit no later than 30 days after project/event has been completed.

What is considered a client contribution?

Client contributions may be in the form of cash or in-kind donations.

What happens with client contributions?

Client contributions are kept by the grantee to be used to support client programs. Client contributions are not part of agency match.

What is a match?

The match is the amount the grantee must "put toward" the cost of the project/event. If the project cost is \$5000.00 the grantee must show that they can match \$1250.00 towards this amount requested.

How do we know what "priority needs" are?

Priority needs are identified in the Area Plan, posted on the AASCC website.

Can the project serve a single town?

Preference will be given to projects that serve multi-towns. Projects "open to the public" qualify. If your project is not open to the public and serves only one town, provide an explanation and request a waiver of multi-town requirement.